

Prior to opening a Business account you **must** complete a business application form (NC3APP). The form is available for download via the Identity section of our website.

If the classification of your business is shown below your business account can be opened relatively quickly (subject to all the required documents being present).

If the classification of your business is not shown below a business account cannot be opened and consideration should be given to opening a personal account instead.

Please contact us by email to sjw@metrosafe.co.uk for the St Johns Wood office or bro@metrosafe.co.uk for the Brompton office if you require any further assistance.

<i>Table A – Company Classification</i>	<i>Important Notes</i>
<ul style="list-style-type: none"> <i>UK Limited Company or LLP/Foundation/Trust etc. authorised or regulated by a recognised UK authority*</i> 	<p>*Recognised UK authority would include the Financial Conduct Authority(FCA), the Prudential Regulation Authority (PRA), HMRC, Institute of Chartered Accountants in England and Wales, Solicitors Regulation Authority, Bar Standards Board, the Charities Commission and such other regulatory and professional bodies that we may determine from time to time acting in our sole discretion.</p>

<i>Table B – Required Documents If You Are A Company As Defined In Table A</i>
<p>Completed Business Application Form (available for download from the Identity Section of our website)</p> <p>Letter of Authority authorising the opening of the account on behalf of the Company signed by two Directors or executive officers. The letter should also detail who will be using the box for and on behalf of the Company.</p> <p>Either the Certificate of Incorporation or Memorandum Of Articles for the Company.</p> <p>Personal Identification including photo ID and proof of address of all parties to the account this will include all authorising Directors/Executives and or any other parties to the account (for acceptable documents please see our personal identity documents requirements from the Identity Section of our website).</p>

Form NC2PIB Aug 2015