

Prior to opening a Business account, you **must** complete a business application form (NC3APP). The form is available for download via the Identity section of our website.

If the classification of your business is shown below an application to open a business account can be requested subject to the Company having a minimum of two directors/partners/executives etc. Whilst in most instances Metropolitan Safe Deposits are able to open an account, we reserve the right to decline to open an account due to our internal processes without further explanation.

If the classification of your business is not shown below a business account cannot be opened.

If you have a general question regarding business accounts please contact us by email at bro@metrosafe.co.uk for the Knightsbridge office or sjw@metrosafe.co.uk for the St Johns Wood office.

Table A – Company Classification	Important Notes
<ul style="list-style-type: none"> UK Limited Company or LLP/Foundation/Trust etc. authorised or regulated by a recognised UK authority* <p>Please note UK Companies only who meet the above criteria and who have a minimum of two Directors/Partners/Executives may open an account.</p>	<p>*Recognised UK authority would include the Financial Conduct Authority(FCA), the Prudential Regulation Authority (PRA), HMRC, Institute of Chartered Accountants in England and Wales, Solicitors Regulation Authority, Bar Standards Board, the Charities Commission and such other regulatory and professional bodies that we may determine from time to time acting in our sole discretion.</p>

Table B – Required Documents If You Are A Company As Defined In Table A
<p>Completed Business Application Form (available for download from the Identity Section of our website)</p> <p>Letter of Authority authorising the opening of the account on behalf of the Company signed by two Directors or executive officers. The letter should also detail who will be using the box for and on behalf of the Company.</p> <p>Either the Certificate of Incorporation or Memorandum Of Articles for the Company.</p> <p>Personal Identification including photo ID and proof of address of all parties to the account this will include all authorising Directors/Executives and or any other parties to the account (for acceptable documents please see our personal identity documents requirements from the Identity Section of our website).</p>

Form NC2PIB May 2018